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Nairobi, Kenya

UoN/CA/DCA/1/

March 16, 2020

To ALL Staff & Students

Dear All,

## COVID 19 - CLOSURE OF THE UNIVERSITY

As you are aware, H.E. the President issued a statement on Sunday, March 15, 2020 which among other measures advised Universities to close by Friday, March 20, 2020 in view of the COVID-19 pandemic.

Consequent to this, a special Senate meeting was held today, March 16, 2020 at 7.00a.m. followed by a special University Executive Board (UEB) meeting at 8.00a.m.

The two key University organs resolved as follows:

- 1. Teaching and learning in the University stops with immediate effect.
- 2. Students to vacate the University premises, including Halls of Residence by 10.00a.m. on Tuesday, March 17, 2020.
- 3. Staff to work up to 5.00p.m. on Monday, March 16, 2020.
- 4. The closure will be reviewed within fourteen (14) days and a communication shall be issued to all staff and students.



5. International students to continue being accommodated in their current residences unless they opt to go home and when they can obtain flights.

The following essential services shall continue to operate:

- 1. VCs office
- 2. Services at UHS
- 3. Security services
- 4. Animal clinics at CAVS
- 5. Animal care at Vet Farm and Field Station
- 6. Central mail registry
- 7. Outsourced cleaning services
- 8. Telephone and ICT services (by skeleton staff)

Those wishing to contact the University are advised to use pilot line +254-020-4910000, they may also use the data centre email **helpdeskmain@uonbi.ac.ke**.

Staff are advised that the closure is not a holiday but a safety lockdown. They may therefore be called upon to perform various tasks within the period of closure. To this extent, staff are not supposed to travel far from their usual residences.

During the closure period, staff will be deemed to be on normal duty. As such, no overtime claims will be considered.

The supervision of Postgraduate students and learning by students registered for open and distance learning shall continue to be managed through online platforms.

In the meantime, the University community is requested to stay calm and adhere to all the guidelines given by the Government through various channels.

PROF. S.G. KIAMA, PhD VICE-CHANCELLOR